

University of Rochester
School of Nursing

Health Insurance Portability and Accountability Act (HIPAA)

As of January 1, 2003 all students are required to complete HIPAA training. *In addition, as of March 2005 an additional HIPAA Security Training Program has been instituted.* This consists of watching a video or reviewing a handbook about the new federal regulation which was enacted by Congress in 1996. One focus of the regulation is to maintain privacy and security of medical information and to make it easier to move patient information between locations.

Part I: Privacy issues addressed in this law:

1. Protect patient rights-giving patients access to their health information and control over how it will be used.
2. Improving quality of care- restore trust in the health care system.
3. Standardize systems- to improve efficiency and effectiveness of the way health care is delivered.
4. Protect security and privacy of all medical records and other health information that is used or shared in any form, whether on paper, electronically or orally.

Part II: Security Issues addressed in this law:

1. Will maintain the security of electronic protected health information (ePHI) in the manner set forth in the URM/SH HIPAA Security policies.
2. Will adhere to all applicable general requirements, approaches, standards, implementation specifications, and maintenance requirements of the Security Rule in developing and maintaining policies and procedures for security standards for the protection of electronic protected health information.
3. Whenever there is a change in law that necessitates a change in URM/SH Security policies and procedures, URM/SH will promptly document and implement the revised policies and procedures.

You may have already watched these videos or reviewed the handbooks if you are employed in a health care facility. Please review the options on the reverse side and indicate if you have completed this requirement. If you have not, please see Option II.

Continued on reverse

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OPTION I:

_____ Yes, I have reviewed the HIPAA training video/handbook on _____.
Date

_____ Yes, I have reviewed HIPAA Security Compliance on _____ .
Date

Place of Employment

Print Name

Signature

OPTION II:

The Clinical Education Research Center (CERC) in Helen Wood Hall has the Health Insurance Portability and Accountability Act (HIPAA) video or handbook for students to sign out.

_____ Yes, I have completed the HIPAA video/handbook through CERC on _____.
Date

_____ Yes, I have completed the HIPAA Security Compliance through CERC on _____.
Date

Print Name

Signature

**PLEASE RETURN THIS COMPLETED FORM TO:
THE OFFICE OF STUDENT AFFAIRS
Helen Wood Hall - 1w126
275-2375**